

Get Active Indigo Grants Program 2026

Form Preview

Guidelines and Criteria for Funding

Grant Objective

As part of the implementation of Indigo Shire Councils Active Indigo Recreation Plan 2018 – 2026 a community focused grants program was created to encourage and enable residents of Indigo Shire to be more active more often!

The Get Active Indigo Grants Program is back again and aims to:

- Get more people moving more often
- Provide access to funding for groups who may be unable to secure funding through other grants streams and sources;
- Increase Indigo Shire residents' participation in physical activity;
- Improve Indigo Shire residents access to physical activity opportunities;
- Support local clubs, groups, committees and service providers in their efforts to get the community more physically active;
- Trial local physical activity project ideas by responding to place-based needs;
- Fund a diverse range of physical activity project ideas across the Shire;
- Increase awareness of opportunities to be physically active via targeted communication and promotion.

Available Funding

A total program funding pool of \$30,000 is available. Grants of up to \$5,000 will be awarded.

Guiding Principles

Indigo Shire Council is committed to working in partnership with local clubs, community groups, committees and service providers to deliver projects that consider:

- Broader community access and inclusion;
- Child safety;
- Gender equity;
- Cultural awareness

This practice ensures the broad engagement, participation, enjoyment and safety of community members in the program.

Grant Eligibility

Your project is eligible if:

- It can respond to one or more of the aforementioned program objectives, specifically to increase physical activity of the residents of Indigo Shire;
- Your funding request supports the delivery of an activity. Minor equipment purchases that supports the activity are eligible.

To apply you need to:

- Discuss the proposed project with relevant council staff.

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- Be an Indigo Shire-based incorporated body or be auspiced by an Indigo Shire-based incorporated body.
- Have appropriate public liability insurance.
- Demonstrate a contribution to the project in the form of cash, voluntary service or other in-kind support.
- For projects that include a coaching element you will need to include supporting documentation of the coaching credentials.

Projects that won't be funded:

- Projects that have already started or been completed.
- Projects that are only available to existing sporting club members.
- Groups already in receipt of significant Council support.
- Applications from commercial or private organisations.
- Applications from educational institutions.
- Recurring funding for projects awarded in previous Indigo Shire grant rounds.

Assessments of Grants (Criteria)

The assessment of Get Active Indigo Grant applications is the responsibility of the Get Active Indigo Grants Assessment Panel who is made up of representatives from the following organisations:

- Indigo Shire Council - Councillor
- Indigo Shire Council - Community Development Manager
- Sport North East
- Beechworth Health Service
- Indigo North Health

The Panel will use the following criteria to assess applications:

- Does your project get more people moving more often (0-3)
- Age demographics targeted for your project (0-3)
- Financial contribution to the project (0-3)
- Community access and inclusion (0-3)

The Panel will make a recommendation to Council on the distribution of the grant fund.

Conflict of Interest

For the protection of grant applicants and those involved in the assessment process, including Council officers, community members and other external parties involved in the grant assessment process are required to identify and declare their interest prior to assessing any grant applications or reviewing project evaluations and reports.

A panel member who declares a conflict of interest in a matter being considered in a meeting must absent themselves from any discussion of the matter. All declared interests will be recorded in the meeting minutes and provided to Council in writing.

Grants Governance Policy

These grant guidelines align with Indigo Shire Council's Grant Governance Policy.

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<https://www.indigoshire.vic.gov.au/About-Council/Accountability/Policies/Grants-Governance-Policy>

Alternatively, the policy can be accessed in hard copy at our customer service centres.

How to Apply

Indigo Shire Council uses the online portal *Smarty Grants* for all grant applications. This grants management platform is used by local councils, State and Federal Governments to streamline the grants process from Application through to Acquittal.

You simply need to set up a login, choose the Grant round you are applying for and follow the instructions to answer the questions.

Registration gives you secure access to your forms allowing you to work on them over time rather than having to complete them all at once.

It only takes a moment to register and you can get started on your submission straight after registering.

Fields marked with * must be completed.

Timelines

Applications Open

Monday 2 March 2026

Applications Close

Monday 31 March 2026

Applications Assessed by Panel

Week of 6 April 2026

Recommendation considered by Council

Tuesday 19 May 2026

Applicants Notified

Wednesday 20 May 2026

Payments

Wednesday 4 June 2026

Acquittal

June 2027

Successful Applicants

All applicants will be notified regarding the outcome of their application following the May Council meeting.

Indigo Shire Council will not exceed the maximum funding amount. Any extra project costs incurred will be the responsibility of the applicant responsible for the project. Indigo Shire Council will transfer grant funding electronically into a nominated Australian Bank Account in accordance with agreed milestones.

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Successful applicants will be required to produce a brief report that demonstrates project outcomes and grant expenditure. A template will be issued to applicants at the conclusion of their project. Please keep all receipts and, document participation and engagement. Failure to complete the acquittal may impact ability to obtain future grants.

Acquittal and Reporting Requirements

Successful grant recipients will be required:

To fill out and submit an acquittal form to Council by June 2027, failing to do this may impact your ability to obtain grants in the future.

To submit appropriate invoice/proof of expenditure documentation and photos to demonstrate project delivery.

Any changes to the grant or funded project need to be in writing and will be approved at the discretion of the Director Community and Economic Development.

Contact Us

For more information regarding the Get Active Indigo Grants Program, including discussing your project idea, requesting help with your online application or how to consider and incorporate the guiding principles please contact Indigo Shire Council's Community Development Coordinator via the details below:

- Ellen McNeil - Recreation Officer
- Email: activeindigo@indigoshire.vic.gov.au
- Phone: 03 5728 8000

Organisation Details

* indicates a required field

Organisation Details

Name of Organisation *

Postal Address

Address

Authorised Representatives Name *

Title

First Name

Last Name

(Chair, Head of Org etc)

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Phone Number *

Must be an Australian phone number.

Email *

Must be an email address

Organisation's ABN *

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN

Note: If your organisation does not have an ABN, a 'Statement by a Supplier - Reason for not Quoting an ABN' Form must be completed and uploaded. This form is readily available from the Australian Taxation Office

Attach a file:

Is your Organisation Incorporated? *

- Yes
 No

If YES then please provide Registration Number

Auspice Details

If NO then please provide Auspice Body Details below.

Auspice

- Individual Organisation

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Organisation Name

Title First Name Last Name

Auspice ABN

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

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Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	More information
ACNC Registration	
Tax Concessions	
Main business location	

Must be an ABN.

Auspice Postal Address

Address

Auspice Email

Insurance and GST

Does your Organisation have Public Liability Insurance?

- Yes
 No

Is your Organisation registered for GST?

- Yes
 No

Project Details

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* indicates a required field

Project Title *

Briefly explain how your project will get more people moving more often. *

Word count:

Must be no more than 200 words.

What audience (townships, age groups, abilities etc) will your project engage with? *

Word count:

Must be no more than 200 words.

What financial contribution can your group/club make to the project?

Word count:

Must be no more than 200 words.

How will your project be accessible and inclusive to ensure broad community participation?

Word count:

Must be no more than 200 words.

Project Budget

* indicates a required field

Proposed Budget

Please provide specific details of the budget for the project. This may include details on labour costs, materials, equipment, venue hire, etc. All in-kind (volunteer) work must be allocated a monetary figure, based on quotes provided by trades people, contractors, and/or businesses.

The budget must balance (total income = total expenditure).

Income Budget (all figures are GST exclusive)

Please don't add commas to figures, eg. write \$1000 not as \$1,000

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Must include:

- Amount of grant sought from Council
- Cash Contribution/s from your organisation
- In Kind or volunteer contribution/s from your organisation (also include in the expenditure table below)

Amount of funding sought from council *

\$

Must be a dollar amount and no more than 5000.

Cash contribution from your organisation (if any)

\$

Must be a dollar amount.

This can be left blank if not applicable

In-kind contribution from your organisation (if any)

\$

Must be a dollar amount.

Other funding contribution (if any)

\$

Must be a dollar amount.

This may be from a external party

Please specify other funding details

Only fill this field out if you have other funding sources

Income Budget Totals

Total Income Amount

\$

This number/amount is calculated.

Expenditure Budget (all figures are GST exclusive)

Please don't add commas to figures, eg. write \$1000 not as \$1,000.

Total Expenditure for project should = total income

Must include:

- Any quotes received for the work (refer below to attach quote documents)
- In Kind or volunteer contribution/s from your organisation

Expenditure Description	Amount	Expense Type
<input type="text"/>	<input type="text"/>	<input type="radio"/> Cash Expense <input type="radio"/> In-kind Expense
<input type="text"/>	<input type="text"/>	<input type="radio"/> Cash Expense <input type="radio"/> In-kind Expense

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		<input type="radio"/> Cash Expense <input type="radio"/> In-kind Expense
		<input type="radio"/> Cash Expense <input type="radio"/> In-kind Expense
		<input type="radio"/> Cash Expense <input type="radio"/> In-kind Expense
		<input type="radio"/> Cash Expense <input type="radio"/> In-kind Expense
		<input type="radio"/> Cash Expense <input type="radio"/> In-kind Expense
		<input type="radio"/> Cash Expense <input type="radio"/> In-kind Expense

Coaching Expenditure

Does your expenditure include coaching? *

Yes No

Coaching Documentation

Please upload a copy the coach's credentials or certification

Attach a file:

Expenditure Budget Totals

Total Expenditure Amount

\$

This number/amount is calculated.

Attach Copies of Quotes where applicable

Attach a file:

A maximum of 6 files may be attached.

Total Amount Requested (Internal Use Only)

Total Amount Requested

\$

This number/amount is calculated.

What is the total financial support you are requesting in this application?

Banking Details

* indicates a required field

Bank Account Details

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Email address for remittance advice: *

Must be an email address.

Bank Account (EFT Payment Details) *

Account Name

BSB Number

Account Number

Must be a valid Australian bank account format.

Bank Name *

Attachments

Please attach any documents you would like to submit to support your application (not mandatory)

Please attach any further information or documentation supporting your application in the sections below.

Supporting documents (ie: Letters of Support)

Attach a file:

A maximum of 10 files may be attached.

Declaration and Privacy Statement (to be completed by an authorised person of the organisation)

* indicates a required field

Declaration and Privacy statement

I certify that all details supplied in this application and in any attached documents are true and correct to the best of my knowledge, and that the application has been submitted with the full knowledge and agreement of the management of my organisation/group. The submission is true and correct and discloses a full and accurate statement of the applicant organisation's income and expenditure.

I have read the accompanying guidelines for applicants provided with this application form.

I agree that I will contact the Indigo Shire Council immediately if any information provided in this application changes or is incorrect.

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The Indigo Shire Council respects all personal and confidential information received and will do everything possible to protect information from unauthorised access, loss or misuse. Information collected from you is required for the delivery of the Council's Grant Program.

If successful in gaining funding I agree to abide by the Indigo Shire Council's grant regulations, including project evaluation and grant acquittal completion.

I understand that the information above will be used in accordance with relevant legislation and declare that this information is correct to the best of my knowledge.

I am authorised to complete this application and have read and understood the declaration and privacy statement *

Yes

No

Authorised Person's Name *

Title

First Name

Last Name

Position held *

Date of declaration *